

The regular monthly meeting of the Village Board of Page was held Monday, March 13, 2017, at the Village Office. Chairperson Rachel Linquist called the meeting to order at 7:09 p.m. with Trustees Bartak and Kennedy present. Also present: Leonard Mook, Bill Fox and Cora Calkins. Chairperson R. Linquist informed all persons present, that this meeting was in compliance with the Nebraska Open Meetings Act and the Open Meeting Laws are posted for inspection at any time.

After a call for discussion, Trustee Kennedy made a Motion to approve the Minutes of the February 13, 2017 meeting as presented by the Clerk. The Motion was seconded by Bartak. Motion passed all ayes.

Public Comments – Bill Fox was present to discuss snow removal policies and to request that ALL streets be cleared for two lane traffic. Mr. Fox also requested information on the procedure for placing a fence on the east side of his property along the street.

Officer Rachel Kohlman entered the meeting at 7:17 p.m.

Patrick Kennedy entered the meeting at 7:21 p.m.

Leonard Mook was present to discuss the lack of snow removal on the minimum maintenance streets in his area. Mr. Mook also expressed concerns over the culvert on the SW corner of Market & H Street. A Motion was made by Bartak, 2<sup>nd</sup> by Kennedy to look into signage to discourage traffic on Gray & H streets even when cleared to avoid people attempting to use these streets and getting stuck. Motion passed all ayes.

Bill Fox exited the meeting at 7:32 p.m.

Leonard Mook exited the meeting at 7:35 p.m.

Village Police/Ordinance Enforcement –Officer Kohlman was present to update the Board on current issues. She advised that the outstanding ordinance enforcement case had been settled, however, the parties still have not come into compliance; including their failure to submit their 2017 animal permit and provide proof of vaccination of their dogs. After some discussion Trustee Bartak volunteered to converse with the party to attempt to bring them into compliance before pursuing further action. He will document the exchange.

Kohlman advised that there remains concern over how to slow through traffic through town and she will look into some options such as digital speed readers like some other communities have installed.

Kohlman also advised that work will renew on nuisance properties as the weather clears.

Officer Kohlman exited the meeting at 7:47 p.m.

Treasurer’s Report - Calkins presented the following for approval:

**General Fund**

<b>Bank statement balance 1/31/2017</b>	<b>\$ 48,945.06</b>
Total income	\$ 15,367.30
Total Expenditures	\$ (6,011.09)
<b>Bank statement balance 2/28/2017</b>	<b><u>\$ 58,301.27</u></b>

Bills Due:

Calkins, Cora	Wages	\$ (570.63)
Cole Sand & Gravel	Ice Control	\$ (385.00)
Dana Cole	Financial Form Prep	\$ (1,250.00)
Gilmore & Assoc.	One & Six Yr. Prep	\$ (242.56)
Great Plains Comm.	office - includes DSL	\$ (117.63)
Highway allocation savings	25% match -Mar 2017	\$ (579.00)
IRS USA Tax	payroll liabilities	\$ (359.64)
Kennedy, Patrick	maintenance	\$ (616.32)
Kohlman, Rachel	Police Expense	\$ (204.78)
McNally Law Office	Fees	\$ (125.00)
NCPPD	street lights / office	\$ (926.12)

Total bills due: \$ (5,376.68)

### *Utility Fund*

<b>Bank statement balance 1/31/2016</b>	<b>\$ 11,410.68</b>
Total Income	\$ 4,792.41
Total expenditures	<u>\$ (4,329.26)</u>
<b>Bank statement balance 2/28/2017</b>	<u><u>\$ 11,873.83</u></u>

**Bills Due:**

Babl, Jenny	Refund Utility Deposit	\$ (100.00)
Cora Calkins - Wages	water	\$ (116.36)
Gilmore & Assoc.	SEARCH Grant	\$ (1,000.00)
Great Plains Comm.	treatment plant phone	\$ (69.85)
IRS USA Tax	payroll liabilities	\$ (36.40)
J & J Sanitation	Garbage pick-up	\$ (1,605.62)
Kennedy, Patrick	Wages	\$ (103.44)
NCPPD	Treatment plant and well house	\$ (583.54)
NE Public Health Lab	water testing	\$ (31.00)
Visa	Supplies	\$ (324.52)
Total Bills Due:		\$ (3,970.73)

After review by all members present, a Motion was presented by Trustee Kennedy and 2<sup>nd</sup> by Bartak to pay all other bills as presented. Motion passed all ayes.

Progress Hearing for CDBG Housing Study – Chairperson Linquist opened the hearing at 8:10 p.m. recapping the current status of the study and encouraging discussion. There being minimum discussion a Motion was made by Linquist, 2<sup>nd</sup> by Bartak to close the hearing at 8:22 p.m. Motion passed all ayes.

Utility Report – Calkins advised that the water main leak at 8<sup>th</sup> & Main had been repaired in one day. No bill has yet been received for the work. Meter installation needs to be scheduled to repair all broken and non-metered connections and requested that the same company be used if available. A Motion was made by Bartak, 2<sup>nd</sup> by Kennedy to offer the work to Tauber Plumbing. Motion passed all ayes.

Chairperson Linquist then opened discussion regarding reinstating the Layne Christensen well testing contract and asking for a bid regarding controls needed at the treatment plant. After some discussion, a Motion was made by Bartak, 2<sup>nd</sup> by Kennedy to have them in to assess and create a bid alternate to that received from Tonka. Motion passed all ayes.

Calkins advised that she is continuing to attempt to track down GIS data compiled on utilities prior.

Calkins requested permission to pursue collection action for recovery of monies owed for utility services for a disconnected account. Calkins advised that the party had made a verbal pledge to pay their outstanding balance on Monday and then moved out of the residence on the Sunday prior. A Motion was made by Kennedy, 2<sup>nd</sup> by Bartak to begin the collection process and proceed until money is collected. Motion passed all ayes.

Village Maintenance Report – Patrick Kennedy advised that he had been kept busy working on snow removal and that more clay rock would be needed to apply to streets needing more support. He will continue working on the 8<sup>th</sup> & Main cleanup, including cutting the access pipes down to height and capping.

**OLD BUSINESS**

2017 Complete Pest Elimination Contract – Calkins presented the proposed contract that had been tabled last month for further discussion. After some discussion a Motion was made by Linquist, 2<sup>nd</sup> by Kennedy to renew the contract and pay in full to receive the 5% discount. Motion passed all ayes.

Roof Leak at Clinic/Village Office: Calkins advised that she believes that there is a roof leak in the Village office, as well as, the evident leak in the clinic which the Board inspected after last month's meeting. After some discussion regarding options for long term repair, a Motion was made by Kennedy, 2<sup>nd</sup> by Bartak to seek bids for recoating and / or possible flashing the roof. Motion passed all ayes.

Cemetery Portable Toilet – Calkins will follow-up on removal and final invoice for services.

Department Checklists – Work will continue on development of additional departmental checklist for park, street and water departments.

**NEW BUSINESS**

Nuisance Properties – Per the Village Police report, inspections will begin shortly.

Animal Permits – See Village Police.

**OTHER**

A request was made by Bartak that a letter commending the prompt & professional service of both Tauber Plumbing and Koch Excavating on their assistance with the water main repair. Calkins will draft a letter to each regarding the same.

Calkins advised that she has purchased and is developing a new, more interactive website for the Village. This will be unveiled at next month's meeting.

A discussion was also held regarding possible upgrading of the accounting software to facilitate better financial record keeping. Calkins will look into options and present at next month's meeting.

There being no further business, Chairperson Linquist made a Motion to adjourn; 2nd by Trustee Bartak. Motion passed all Ayes. Meeting adjourned at 9:32 p.m.

Next month's meeting is scheduled for Monday, April 10, 2017 at 7:00 p.m.

/s/ Rachel Linquist, Chairperson

/s/ Cora L. Calkins, Clerk