

The regular monthly meeting of the Village Board of Page was held Monday, May 8, 2017, at the Village Office. Chairperson Rachel Linquist called the meeting to order at 7:04 p.m. with Trustees Mosel, and Bartak present. Also present: Cora Calkins, Don Linquist Jr., Jannan Sobotka, Larry Peed Sr., and Leonard Mook. Chairperson R. Linquist informed all persons present, that this meeting was in compliance with the Nebraska Open Meetings Act and the Open Meeting Laws are posted for inspection at any time.

After a call for discussion, Trustee Bartak made a Motion to approve the Minutes of the April 10, 2017 meeting as presented by the Clerk. The Motion was seconded by Mosel. Motion passed all ayes.

Ashley Weesner entered the meeting at 7:06 p.m.

Treasurer's Report - Calkins presented the following for approval:

General Fund

Bank statement balance 3/31/2017	\$ 64,266.82
Total income	\$ 3,745.55
Total Expenditures	\$ (15,300.67)
Bank statement balance 4/30/2017	<u>\$ 52,711.70</u>

Bills Due:

Calkins, Cora	Wages	\$ (627.80)
Cole Sand & Gravel	Ice Control	\$ (240.00)
Great Plains Comm.	office - includes DSL	\$ (117.78)
Highway allocation savings	25% match -Mar 2017	\$ (510.00)
IRS USA Tax	payroll liabilities	\$ (497.74)
Kennedy, Patrick	maintenance	\$ (947.52)
Kohlman, Rachel	Police Expense	\$ (204.79)
Lyons, Laura	Park Cleaning	\$ (80.00)
McElhose Trucking	Clay Rock	\$ (525.00)
McNally Law Office	Fees	\$ (125.00)
NCPD	street lights / office	\$ (903.03)
Visa	Subscription	\$ (197.15)
	Total bills due:	\$ (4,975.81)

Utility Fund

Bank statement balance 3/31/2017	\$ 14,317.53
Total Income	\$ 5,629.22
Total expenditures	\$ (9,419.50)
Bank statement balance 4/30/2017	<u>\$ 10,527.25</u>

Bills Due:

Cora Calkins - Wages	water	\$ (127.83)
Cora Calkins	Parts & Supplies	\$ (119.14)
Great Plains Comm.	treatment plant phone	\$ (69.93)
IRS USA Tax	payroll liabilities	\$ (58.86)
J & J Sanitation	Garbage pick-up	\$ (1,605.62)
Kennedy, Patrick	Wages	\$ (208.03)
NCPD	Treatment plant and well house	\$ (343.88)
NE Public Health Lab	water testing	\$ (30.00)
Visa	Supplies	\$ (109.48)
	Total Bills Due:	\$ (2,672.77)

After review by all members present, a Motion was presented by Vice Chairperson Mosel and 2nd by Bartak to pay all other bills as presented. Motion passed all ayes.

Lane Christensen – Wells/Treatment Plant – Absent.

Public Comments – Larry Peed Sr. was present to discuss possible options for resurfacing of the streets. He advised that he felt some sealcoating and graveling on a regular basis might be a more viable option for the Village to pursue. Mosel, as head of the Street Department, will contact the suggested party to arrange a meeting and gather bids. Larry graciously offered to be a consultant if needed in the future.

Larry Peed Sr. exited the meeting at 7:25 p.m.

Public comments were put on hold to accommodate original Agenda schedule.

Miller & Associates – CORE / CDBG Funding Interlocal -- Chairperson Linquist opened the floor to Ashley Weesner with Miller & Associates to discuss a proposed Interlocal Agreement between the Village and CORE Development. This Agreement enables monies received from grant funding for the Village of Page to be used as matching funds in applying for this year's housing grants to benefit all of the CORE communities.

Patrick Kennedy entered the meeting at 7:33 p.m.

After some discussion, a Motion was presented to execute the Interlocal Agreement by Vice Chairperson Mosel, 2nd by Trustee Bartak. Motion passed all ayes.

Ashley Weesner exited the meeting at 7:41 p.m.

Public Comments Reopened -- Leonard Mook was present to discuss road issues, snow removal issues and culvert issues on the East side of town. He was advised that Minimum Maintenance signage is forthcoming for portions of Grey and H Street, road repair is continuing and that culvert inspections were slated to start soon to determine a proactive repair schedule.

Leonard Mook exited the meeting at 7:48 p.m.

Jannan Sobotka was present to discuss several town issues. First, the status and price of ongoing meter repairs. Calkins advised that Tauber Plumbing had managed to visit 13 of the 15 selected with issues. Of the 13 visited, 5 meters have been repaired and the other 8 need to be re-plumbed properly for new meters. Jannan expressed concerns about the cost and was advised that Tauber is completing the work at the same hourly rate as the previous plumber with the exception that Tauber does not have multiple employees on the clock and is as a result much cheaper and more efficient.

Secondly, Mrs. Sobotka inquired about the status of pursuing nuisance property cleanup. Calkins advised that she and Officer Kohlman would be sending out letters yet this month to begin the process for this season.

Third, Jannan advised that she & Dan have purchased a new lamp for the park as a donation. She advised they would be installing it in the near future if there was no issue with the Board. She was advised that the Village is very thankful for her attentiveness to park upkeep for the benefit of everyone.

Finally, Mrs. Sobotka also inquired about further repair and possible replacement of lumber on the playground equipment. She suggested that the current wood surfaces possibly be replaced with trex boards. She advised that she does have some funds remaining for community improvement, but some additional may be required from the Village. After some discussion, it was decided to investigate this option further.

Jannan Sobotka exited the meeting at 8:07 p.m.

Village Police/Ordinance Enforcement –Officer Kohlman was not able to attend the meeting.

Water & Utility Report – Calkins advised that several issues had been discovered during the meter replacement/repair process. These issues ranged from two houses that were re-plumbed with no meters, one that has an underground sprinkler system that is after the curb stop but before the meter allowing free watering, three meter pits wherein the meters are installed improperly and will need to be overhauled, and at least two hydrants in town which are unmetered. Parts are on order to correct the issues found and McNally Law has been sent an email to consult as to any future possible legal action, since he was unable to attend the meeting this evening.

Calkins advised that there has been no progress locating the GIS data supposedly collected on the water system. As a last resort, she will reactivate the machine which took the readings to see if possibly the data is stored on it. Otherwise this will be added to the attorney review list.

Village Maintenance Report – Patrick Kennedy advised that he had been busy with limbs down in the park and has already started picking up limb piles around town. He will continue to rock roads as necessary and will begin collection of culvert evaluations to determine priority of work to be done. He will do some additional patching of streets with the mix he has left from last season.

OLD BUSINESS

Roof Leak at Clinic/Village Office: Calkins advised that Tore It Up Roofing has quote ready and she is waiting for it to be dropped at the office.

Park Maintenance – See Public Comments.

Nuisance Properties – See Public Comments.

NEW BUSINESS

Animal Permits – Calkins presented an animal permits request from Kelly Nicolaus for approval. Trustee Bartak made the Motion to approve the permit, 2nd by Mosel. Motion passed all ayes.

Pet Clinic – Calkins advised that the Pet Clinic is scheduled for Monday, May 15th from 6 – 7:30 p.m. All residents were sent a flyer with their water bills for the month.

Accounting Software – Calkins advised that there are several options for updating / revamping the accounting software for the Village that would allow for better reporting of separate funds. The basic options is a software package or an online package. After some discussion, it was decided that the online package although slightly more expensive would provide better reporting and security for offsite data storage than a software purchase requiring annual updates. Calkins recommended that any new option would have to run concurrent with the old system from fiscal year end to calendar year end to accommodate payroll and tax documentation. A Motion was made by Trustee Bartak, 2nd by Vice Chairperson Mosel to purchase online software in a timely fashion to start new accounting at the beginning of the new fiscal year. Motion passed all ayes.

OTHER

Calkins advised that she had questioned a charge appearing on the Visa statement and upon attempting to research the matter was advised that no current members of the Board, or herself, are authorized to receive such information according to the credit card company. Calkins advised that an Entity Authorization had been emailed for execution and return to remedy the issue. After some discussion amongst the Board it was decided that Calkins and Chairperson Rachel Linquist should both be added as authorized users. The Entity Authorization was completed and Calkins will scan and return it to the appropriate parties to update the records accordingly.

There being no further business, Chairperson Linquist made a Motion to adjourn; 2nd by Trustee Bartak. Motion passed all Ayes. Meeting adjourned at 9:12 p.m.

Next month's meeting is scheduled for Monday, June 12, 2017 at 7:00 p.m.

/s/ Rachel Linquist, Chairperson

/s/ Cora L. Calkins, Clerk