

The regular monthly meeting of the Village Board of Page was held Monday, October 10, 2016, at the Village Office. Chairperson Donald L. Linquist called the meeting to order at 7:00 p.m. with Vice Chair Rachel Linquist and Trustees Bartak present; Trustee VanEvery and Kennedy were absent. Also present: Cora Calkins, Kelly Nicolaus, and Victoria Nelson with Miller & Associates. Chairperson Linquist informed all persons present, that this meeting was in compliance with the Nebraska Open Meetings Act and the Open Meeting Laws are posted for inspection at any time.

After a call for discussion, Vice Chair, R. Linquist made a Motion to approve the Minutes of the September 12, 2016 meeting as presented by the Clerk. The Motion was seconded by Chair D. Linquist. Motion passed all ayes.

Miller & Associates – Housing Study – Ms. Nelson was present to discuss the procedure and progress of the housing study. She advised that a survey of housing exteriors, gathering of population/census records, and discussions with various residents would be underway shortly. She and the Board discussed community strengths and weaknesses to be investigated further.

Ms. Nelson exited the meeting at 7:21 p.m.

Public Comments – Kelly Nicolaus was present to further discuss his complaint about damage to his hay crop due to flooding caused while the water tower was being drained for cleaning and disinfection. It was determined that his hay had already been cut when the hydrants were opened. A Motion was made by Trustee Bartak, 2nd by Chair D. Linquist to reimburse for the lost hay in the amount of \$120.00. Motion passed all ayes. Calkins will have a check ready for pickup on Thursday.

Pat Kennedy entered the meeting at 7:28 p.m.

Kelly Nicolaus exited the meeting at 7:29 p.m.

Chair D. Linquist advised that he had been approached by Sheri Ickes regarding the installation of a light on the power pole located behind the Hair Hut to light a small basketball court. Calkins will contact Sheri and assist her with the project.

Trustee Bartak advised that he had made an attempt to fix the globe lantern in the park, with some success. Chair D. Linquist, however, advised that Dan & Janann Sobotka had approached him and advised that they had ordered a replacement fixture. Thank you Dan & Janann!

Treasurer’s Report - Calkins presented the following for approval:

General Fund

Bank statement balance 8/31/16	\$ 59,939.92
Total income	\$ 9,726.64
Total Expenditures	\$ (5,324.20)
Bank statement balance 9/30/16	<u>\$ 64,342.36</u>

Bills Due:		
Blain, George	Cemetery maint.	\$ (300.00)
Bartak, Terry	Qtrly Stipend	\$ (120.00)
Boyd Holt E911	Annual Assessment	\$ (4,316.00)
Calkins, Cora	Wages	\$ (717.30)
Dana Cole	Budget Preparation	\$ (1,425.00)
Figgins Construction	Armor Coating 5th	\$ (7,633.80)
Great Plains Comm.	office - includes DSL	\$ (117.89)
Highway allocation savings	25% match -Sept 2016	\$ (544.00)
Holt County Independent	Budget Publication	\$ (50.00)
Holt County Economic Development	Dues	\$ (333.00)
IRS USA Tax	payroll liabilities	\$ (273.12)
Kennedy, Patrick	maintenance	\$ (188.70)
Kennedy, Todd	Qtrly Stipend	\$ (80.00)
Kohlman, Rachel	Police Expense	\$ (203.79)
League of NE Municipalities	Annual Clerk Dues	\$ (10.00)
Linquist, Donald	Qtrly Stipend	\$ (120.00)
Linquist, Rachel	Qtrly Stipend	\$ (120.00)
Lyons, Lolly	Park cleaning	\$ (80.00)
McNally Law Office	Fees	\$ (125.00)
NCPPD	street lights / office	\$ (940.35)

Orchard News	Publications	\$	(183.93)
State of NE	Pet Licenses	\$	(54.90)
VanEvery, Dennis	Qtrly Stipend	\$	(40.00)

Total bills due: \$ (17,976.78)

Utility Fund

Bank statement balance 8/31/16	\$ 13,364.44
Total Income	\$ 7,117.17
Total expenditures	<u>\$ (3,482.37)</u>
Bank statement balance 9/30/16	<u><u>\$ 16,999.24</u></u>

Bills Due:

Blain Plumbing	contract labor	\$	(500.00)
Cora Calkins - Wages	water	\$	(66.49)
NE Public Health Lab	water testing	\$	(298.00)
Great Plains Comm.	treatment plant phone	\$	(69.82)
IRS USA Tax	payroll liabilities	\$	(11.02)
J & J Sanitation	Garbage pick-up	\$	(1,569.40)
NCPPD	Treatment plant and well house	\$	(1,426.37)
NeRWA	Annual Dues	\$	(100.00)
One Call Concepts	Digger Hotline	\$	(10.23)
Utility Services Co.	4th Qtr Maint.	\$	(4,936.65)

Total Bills Due: \$ (8,987.98)

Calkins advised that, should the Board desire, the street repairs to 5th Street could be reimbursed from the Highway Allocation Savings account. After some discussion a Motion was made by Vice Chair R. Linquist, 2nd by Chair D. Linquist to transfer funds accordingly. Motion passed all ayes.

Trustee Bartak questioned the need for telephone line expenses to the well houses. Calkins will investigate if this is a requirement or, if now that cell coverage is better, these lines could be eliminated for a cost savings to the Village.

Vice Chair R. Linquist made a Motion to accept the Treasurer's Report and pay all bills as presented; 2nd by Trustee Bartak. Motion passed all ayes.

Village Police/Ordinance Enforcement –Officer Kohlman was not present. Calkins advised that a citation had been issued on Saturday with regards to animals and that properties had been inspected for nuisance compliance. Officer Kohlman spoke with Mr. Schrader regarding the work he has done in cleaning up the school property to bring it to compliance. Seger, Hansen and Deane were unavailable. Kohlman also gave notice to Leo Cross for property cleanup of old appliances, etc. that she deemed hazardous on his property. She will follow up on her next shift in Page.

Blain Pumping & Plumbing Report – George Blain was not present at the meeting. Calkins advised that the water audit had been completed and the final report received. Calkins advised that four significant deficiencies and one minor deficiency had been noted. All of the issues dealt with the need for better record keeping at the plant and noted that a new Emergency Response Plan was due. Calkins had already been working with MAP to resolve some of these issues and will continue to implement new procedures as needed.

A discussion was then held regarding the nonfunctioning water meters that still remain. Calkins advised that she had spoken with the MAP representative who had advised that a certified plumber could do these installations. A Motion was made by Vice Chair R. Linquist, 2nd by Chair D. Linquist to retain the services of Doty's Plumbing to get all meters operational by the first of the year. Motion passed all ayes.

A discussion was held regarding water shutoffs. It was determined that no further notice other than a certified letter will be given for residents who are in arrears. Calkins will draft a policy and procedure which outlines that all payment arrangements must be made through the office and any default on said arrangements will result in immediate termination of services without additional notice to the resident. It was agreed that Patrick Kennedy should not accept any payments, but may witness payment drops if he is available to do so and this is the only option available to avoid shutoff when the Village Office is not open.

Village Maintenance Report – Patrick Kennedy advised that he would continue to winterize vehicles and has continued work on the RV spots. He has gotten recycled materials pressed into one of the spots and it seems to be working well. Chair D. Linquist advised that

Gary Connot with the Holt County Road Department had advised that they would be sending someone to sweep the excess gravel off of 5th Street. P. Kennedy will need to be available to pick it up for recycling when they come.

Calkins presented complaints received from Doug Cunningham regarding graveling his streets, trees growing in a manhole, and some cleanout pipes placed in his alley that were causing trucks to have to drive across his lawn. These complaints will be investigated and corrected.

NEW BUSINESS

Water Meter Repair – See Blain Pumping & Plumbing Report.

Holt County Economic Development Rep – Calkins will continue to serve as the Page representative.

2016 CORE Development Representative – The Board decided to renew Dennis VanEvery’s assignment to this Board.

North Central Nebraska Resource Conservation & Development Recycling Project – Calkins presented a meeting notice received regarding a proposed project meeting on October 26th at 1:30 p.m. in Bassett. This project, if implemented, would make a recycling trailer available to any of the six counties (Boyd, Brown, Cherry, Holt, Keya Paha or Rock) on a sign out basis for recycling events. Calkins advised that if there were any local interest, someone would need to attend this meeting as she will be unavailable due to prior engagements with Boyd Holt E911 business on that date.

There being no further business, Vice Chair R. Linnquist made a Motion to adjourn; 2nd by Trustee Bartak. Motion passed all Ayes. Meeting adjourned at 8:59 p.m.

Next month’s meeting is scheduled for Monday, November 14, 2016 at 7:00 p.m.

/s/ Donald L. Linnquist, Chairman

/s/ Cora L. Calkins, Clerk